



Sacred Heart Academy

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Home of the Sabres

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DATE: September 5, 2018

To: Parents/Guardians

Fr: Ian Sinclair, Director of Student Transportation

Re: Courtesy Seating Protocol and the 1.6km Transportation Zone (May 2018 memo)

In May 2018, parents/guardians received a memo from the NLESD Student Transportation Division regarding the Provincial 1.6 km student transportation zone and the courtesy seating protocol.

Since then, there has been some discussion around providing, on a trial basis, one courtesy stop (per bus route) within the 1.6 km zone - only for areas where that practice was in place last year, and only for areas which received the May 2018 memo.

There has been no formal change to provincial busing policy. No other areas are being considered for courtesy stops at this time.

The District is implementing this trial, with the provision that:

- the trial courtesy stop will only be established once eligible courtesy riders have been identified through the Courtesy Seating Application/Approval process, which will take place as soon as possible, but may take until the end of September to complete. The District asks parents to respect this application/approval process, and exercise patience until the school has completed the process;
- the trial courtesy stop must also be confirmed to be in a safe location, along the established direct route to school; and
- only school-approved courtesy riders will be permitted to join the bus at this stop.

If this trial proves unmanageable, generates safety concerns, or interferes with the efficiency of operations in any way, the District reserves the right to revisit the provision of a courtesy stop.